**Prince of Peace Lutheran Church**

**Woodridge, Illinois**

**630-969-1268**

**Funeral and Memorial Service Guidelines**

Prince of Peace and its pastor desire to provide ministry to those who are facing death and to those who are bereft of family and friends. The church seeks to provide an experience that takes the needs of those who mourn seriously as, together, we bear witness in a worship service that is rich and faithful in all its parts to the core values of the Christian faith and meaningful and appropriate to those who gather to mourn.

The following will be helpful as a guide to planning:

* Establish a Pastoral Care relationship as soon as possible.
	+ Families and care-givers are encouraged to contact the church and the pastor at their earliest convenience in the event of a serious illness or death. Trauma and grief are important parts of our spiritual journey. The pastor can accompany you through this time for compassionate and practical support.
	+ Because grief sometimes disables us, if needed, the pastor can assist you in your dealings with the funeral home staff, family and Prince of Peace community.
* The funeral service is a communal act which marks the completion of baptism.
* Prince of Peace encourages that funerals and memorial services be held at the church. However, the pastor may also lead funeral/memorial services which take place at the funeral home or other locations. This may or may not include a graveside committal service.
* It is appropriate to celebrate the Lord’s Supper as part of the funeral service, but it is certainly not required.
* The coordinator and the church’s musicians can help you select music for worship service.
* Soloists and instrumentalists can be friends and family members
* Picture stands are available upon request for your use.
* Florists will be instructed about acceptable placement of floral arrangements. (Flower stands in the sanctuary, or on tables in the narthex.)

Any additional questions or concerns should be directed to the coordinator.

**Prince of Peace Facility Fee Schedule**

Prince of Peace members/immediate family: no fee; donations appreciated

(i.e. parents, siblings, spouse, children and in-laws)

**Gratuities:**

 **Members Non-Members**

Pastor: $150.00 $200.00

Organist: $175.00 $225.00

Soloist: $125.00 $175.00

Custodian: $100.00

Coordinator: $100.00 $100.00

Program/bulletin printing $ 25.00

Church building fee $100.00

(revised 6/21)