

Episcopal Church of the Good Shepherd

Vestry Meeting

Date: June 17 @ 6:30

Members present: Lance Robbins, Roch Whitman, Deacon, Kathy Stokes, John Trompeter, Tom Yourch, Kris Murray, Mary Randall, Annie Bishop, Brenda Pierce, Tom Nairn, Carol Wawrzycki, Dawn Wilkins, Dick Robinson, Finance Committee, Pam Meyris, Clerk

Members absent:

Barbara Fornalik – Deacon Emeritus
Bruce Dunn, Treasurer

Agenda

1. Opening Prayer – Fr. Lance
2. Approval of May Minutes
3. Financial Reports – Bruce
 - a. Thank you note to Anne Duke for \$15,000 donation -done
4. Sexton Report
5. Energy Audit – Kris
6. IWC Committee – Dawn
7. Updates on community presence initiatives
 - a. Banner
 - b. Pamphlet
 - c. Flyers
 - d. Parades
8. Financial planning presentation dates
9. Proposal for a social event in the fall – John
10. Next meeting will be September 22
11. Closing prayer – Fr. Lance

Prayer opened the June vestry meeting given by Father Lance.

Old Business

The May minutes were revised to add: The Knox Box has not yet been installed. Regarding the Pennysaver ad purchase: change the wording to “we will contact another parish to see if there is interest in sharing expense of the cost of an ad for a second locale.” Dawn moved to accept the May minutes as corrected. Annie seconded the motion. The motion was voted on and passed.

Finance Report

Bruce D., treasure, was absent. Finance Report and the Budget Sheet were reviewed. The Diocesan fund increased in value by \$13,190.69. Spending outpaced income by \$12,099.57. We have been informed by the Diocesan 401K fund advisor-PSW Fidelity- that they will no longer accept paper checks. The church will have enroll in ACH transfer program with Key Bank. The church will incur a monthly fee of \$10.00 plus a \$.25 transfer fee. Bruce is working with Key Bank to verify this. Dick R. had some questions. 1) Do we still have a purse for the rector and the music director? Do we still have a Christmas purse? If we do, why hasn't it been paid out and/or distributed? 2.) In the Income and Expense Report it states that 41.6% of budget has been spent. Where are we out of bounds? 3.) the budget for piano tuning has been spent for the year. Will there be anything new for piano tuning coming up? 4.) We have spent 71% of the budget for utilities as of this meeting. We will be at significant risk if the rates keep going up like this. Tom Y. will investigate this – is it electric, gas? Why and what is causing the increase on our end? 5.) There is an entry to the St. Andrew's budget for \$6778.61. When did the expenses hit the account? Bruce, please track and clarify. 5.) Thank you, Tom Y., for fixing the floor at St. Andrew's chapel. Tom reported that while he was under the building he disturbed pest control that had been applied. Please let Martha K. know that the pest control needs to be updated. Tom moved to accept the Finance Report as reviewed. Dawn seconded the motion. The motion was voted on and passed.

Sexton Report

The new mower storage will be updated to add a new tarp. The new cleaning company, Vanguard Cleaners, started on June 1. The contract is on file in the church office. The company is doing a great job.

Energy Audit

Kris M. reported that the energy audit has been sent out. The cost of the audit will be covered by Rochester ACT, a non-profit.

IWC

There are now Welcome cards at the chapel. The Stitchers made new card holders that have been put on chairs at the end of the aisles.

Banner-Kris has a design for a new banner. It will measure 6' x 2'. The cost for one banner would be \$66.14. The vestry agreed that it would be better to purchase 2 banners and approved the cost.

Thank you, Kris, and Dawn.

Pamphlet- The informational pamphlet is being updated by Kathy S. and Diane B.

Parade-Tom N. has signed the church up to participate in the Webster Firemen's Parade scheduled to take place on July 10. He will coordinate and make announcements in church at the 11:00 service. The Pride Parade is on hold until next year.

Financial Planning

There will be an information meeting regarding planned giving on September 21 that will be scheduled at a time between the two church services.

Beth Wrisley is helping with the live streaming and has stated that our system would benefit from an upgrade. She will be getting information about securing a grant.

John T. would like to have a social event planned for the fall. Reach out to him if you are interested. Suggested at the meeting was a Thanksgiving dinner to take place before the holiday for those that would be alone on Thanksgiving. Possible date could be November 19. Annie is planning an Advent workshop for kids and adults. This would be a get together to make crafts for Christmas.

Dick R. reminded the vestry that Bruce is leaving in March 2026. We need a succession plan. Do we know anyone? Kathy will put something in the update letting everyone know that we will be needing a treasurer.

The next vestry meeting is September 16.

The vestry closed with a prayer given by Father Lance.

Submitted by Pamela Meyris, Clerk