

## **Job Description For Greeters for Worship**

### **Purpose:**

- To Welcome
- To Assist
- To Be Aware
- To Count Participants
- Sign-up for a time that suits your schedule

**Training:** It will be important to participate in periodic training sessions, so that all greeters have a similar understanding of the job.

**Welcome:** The greeters are to be a joyful, grace-filled presence as people enter the building. Through your smile and attitude, you let everyone know they are welcome and that we are glad the person has decided to join us in worship.

**Assist:** For people who are entering for worship, you can direct them to the sanctuary, you can point them in the direction of the bathrooms. If they have children, you can let them know that children are welcome in worship, that we also have a nursery for children through age 5, and we have Sunday school on most Sundays. Children are welcome to partake in communion with the parents' assistance. You can also answer other questions about the church.

Some people may be looking for help. You can assist them as you are able or direct them to connect with a pastor after the service is over.

**Be Aware:** Be ready to greet people who arrive late. Be aware of people struggling in the worship service, whether physically or confused about the service. Be aware of people being disruptive. Don't be afraid to call 911.

**Count:** We appreciate an accurate head count of each service. We will try to put out a sheet for you to record the attendance. If one is not present, please grab some paper from the office to make a record for the day.

**Thank You:** Thanks for your willingness to help with our worship experience.